

Agenda Item No: AC19.02

THE CORPORATION EALING, HAMMERSMITH AND WEST LONDON COLLEGE

Minutes of the Audit Committee Meeting held on Tuesday 19 June 2018

The meeting began at 6.00 pm.

Attachments:

Audit Report and Sector Update

ITEM 1

Attendance, Apologies for Absence and Declarations of Interests

- 1.1 The Committee members present were Cllr Binda Rai and Ray Hilditch.
- **1.2** Apologies for absence had been received from Callum Anderson and Sundeep Sangha.
- **1.3** Garry Phillips and David Rose were in attendance.
- **1.4** Keith Scribbins clerked the meeting.
- 1.5 Philip Keown (Grant Thornton UK LLP) and James Newton (RSM UK Group LLP) attended on behalf of the auditors.
- **1.6** There were no declarations of interests.

ITEM 2

Membership and Terms of Reference

It was **NOTED** that Callum Anderson, Ray Hilditch and Cllr Binda Rai were new members. Cllr Rai had been appointed as Chair.

The terms of reference were read and **NOTED**.

ITEM 3

Minutes of the Committee held on 31 October 2017

These minutes were **RECEIVED**. There were no matters arising.

ITEM 4

Internal Audit Report

that: The changes in learner agreements be **NOTED**

that: Policy changes be **NOTED** and **APPROVED**.

ITEM 7

Risk Register

The registers were attached to this report and covered:

The College Risk Register

Projects Risk Register

H & F Gateway Project Risk Register

The Committee were asked to **ADOPT** (on behalf of the Board) the scores and management controls for mitigation of risks and risk tolerance. The registers on accommodation and the H and F Gateway Project were supplementary to the overall College risk register. Members **AGREED** that all the registers needed to be the subject of regular review.

The registers were **ADOPTED**